

Patient Hand-off Checklist

The nurse who is transferring care of the patient to another professional healthcare provider should provide the following information (when applicable) either verbally or in written format. The exchange must be clear and interactive, giving both parties the chance to ask and respond to questions.

- Patient identification using two identifiers, such as name, date of birth and Social Security Number
- Name of patient's physician
- Diagnosis
- Code status
- Availability of history and physical
- Allergies including medication and environmental
- Current psycho-physiologic status
- Pertinent medication information, such as type of IV fluid and the amount infused and last medications given (type, amount and route)
- Dressings
- Drains
- Pending results of radiographs
- Results of pertinent laboratory values
- Pending treatments and procedures
- Equipment pertinent to the patient's care
- Special interventions